



MEETING MINUTES

NORTH CAROLINA TURNPIKE AUTHORITY
BOARD OF DIRECTORS – OPERATIONS COMMITTEE

DATE: January 24, 2019

LOCATION: NCDOT (6th Floor Board Room)

1 S. Wilmington Street

TIME: 10:00AM

Raleigh, NC 27601

ATTENDANCE

MEMBERS PRESENT

Montell Irvin, Jim Crawford

MEMBERS PRESENT VIA PHONE

Charles Travis

MEMBERS ABSENT

AGENDA TOPICS

1. WELCOME/INTRODUCTIONS – MONTELL IRVIN, P.E., CHAIR

DISCUSSION SUMMARY

Chairman Montell Irvin welcomed everyone to the January 24, 2019 Operations Committee meeting and asked all in attendance, both by phone and in person, to introduce themselves.

Chairman Irvin shared the news of Mr. Beau Memory's resignation and wished him future success. Chairman Irvin applauded the leadership and commitment from staff in Mr. Memory's absence and encouraged Turnpike to continue in success while moving forward.

ACTIONS TAKEN

Information only/no action required.

2. CALL TO ORDER AND APPROVAL OF OCTOBER 18, 2018 MEETING MINUTES – MONTELL IRVIN, P.E., CHAIR

DISCUSSION SUMMARY

Chairman Irvin called the meeting to order and stated the Operations Committee minutes for the October 18, 2018 meeting were distributed prior to the meeting.

ACTIONS TAKEN

The minutes for the October 18, 2018 Operations Committee meeting were unanimously approved upon a motion by Mr. Charles Travis, seconded by Chairman Irvin.

3. OPENING COMMENTS – MARVIN BUTLER, DEPUTY DIRECTOR

DISCUSSION SUMMARY

Mr. Marvin Butler began his opening comments with informing the committee of Mr. Dennis Jernigan's absence and Mr. Andy Lelewski would present his portion of the presentation.

Mr. Butler stated Turnpike's Executive Director Mr. Beau Memory announced his resignation on January 10, 2019. The executive director's responsibilities would be shared between Mr. Rodger Rochelle and himself until an interim is named.

Mr. Butler invited Mr. Lelewski to give comments on the NCDOT Transportation Summit held on January 9th and 10th, where Mr. Memory served as moderator to the discussion panel on New Approaches in the Tolling Industry. Mr. Lelewski shared the discussion panel was successful as it involved other transportation agencies from different states and was glad the Summit's agenda included tolling.

Mr. Butler invited Mr. Rodger Rochelle to give comments on consistent communication maintained by Turnpike and local MPO's regarding the I-485 projects. Mr. Rochelle shared monthly meetings are held with the liaison group to discuss current and future projects to take to the local MPO's to keep them updated on project details. Mr. Travis inquired on the members of the liaison group. Mr. Rochelle stated a list of group members will be sent via email.

Mr. Butler gave an update on the Triangle Expressway, stating revenue for the month of December was 31% above projections with more than \$3 million earned.

The month of December remained strong with over 4 million transactions. The NC Quick Pass transponder AVI rate made up 57% of the December transactions, and the Customer Service Center sold over 20,000 Transponders.

Chairman Irvin inquired if the penetration rate decreased. Mr. Lelewski explained typically in December the penetration rate slightly decreases due to the holiday season and winter weather.

ACTIONS TAKEN

Information only/no action required.

4. COMPLETE 540 DESIGN-BUILD PROCUREMENT UPDATE – RODGER ROCHELLE, P.E., CHIEF ENGINEER

DISCUSSION SUMMARY

Mr. Rochelle gave a brief update on the Complete 540 Design-Build Procurement and stated plans are on track.

Chairman Irvin inquired on the section of the Colonial Pipeline on the project. Mr. Rochelle stated all three sections.

Chairman Irvin inquired if the pipeline would impact the project schedule. Mr. Rochelle explained one area could potentially be.

ACTIONS TAKEN

Information only/no action required.

5. MONROE EXPRESSWAY OPERATIONS UPDATE – RACHEL RUIZ, ROADSIDE TOLL COLLECTION MANAGER, ANDY LELEWSKI, P.E., DIRECTOR OF TOLL OPERATIONS, DENNIS JERNIGAN, P.E., DIRECTOR OF HIGHWAY OPERATIONS

DISCUSSION SUMMARY

Mrs. Rachel Ruiz and Mr. Lelewski gave an update on the Monroe Expressway operations.

Chairman Irvin inquired if maintenance is through the division. Mrs. Ruiz stated maintenance is through the toll system provider.

Chairman Irvin inquired if there is a set timeframe to double check the vendors accuracy. Mrs. Ruiz explained random checks are done daily.

Mr. Lelewski concluded the presentation with traffic data on the Monroe Expressway. Chairman Irvin inquired if the 17% of the 5,000 trucks would depict the amount of truck traffic. Mr. Lelewski stated yes.

ACTIONS TAKEN

Information only/no action required

6. TRIANGLE EXPRESSWAY MAINTENANCE UPDATE – DENNIS JERNIGAN, P.E., DIRECTOR OF HIGHWAY OPERATIONS

DISCUSSION SUMMARY

Mr. Lelewski gave an update on Triangle Expressway maintenance in Mr. Jernigan's absence.

Chairman Irvin inquired if the cost of the maintenance reimbursable. Mr. David Roy explained maintenance is beyond the warranty period.

ACTIONS TAKEN

Information only/no action required

7. ADJOURN – MONTELL IRVIN, CHAIR

DISCUSSION SUMMARY

Chairman Irvin opened the floor for questions. No questions were offered.

ACTIONS TAKEN

A motion to adjourn the January 24, 2019 Operations Committee meeting was unanimously approved upon a motion from Chairman Irvin and seconded by Mr. Crawford.

Chairman Irvin declared the meeting adjourned.