



## MEETING MINUTES

### NORTH CAROLINA TURNPIKE AUTHORITY BOARD OF DIRECTORS

DATE: 05/04/2017 TIME: 10:30 AM LOCATION: NCTA Main Conference Room

<b>MEMBERS PRESENT</b>	Secretary Trogdon, Perry Safran, Robb Teer, Jim Crawford, Jim Walker, Mayor Charles Travis, Montell Irvin
<b>MEMBERS PRESENT VIA PHONE</b>	John Collett
<b>MEMBERS ABSENT</b>	Scott Aman

### AGENDA TOPICS

<b>1. WELCOME, CALL TO ORDER AND DECLARATION OF QUORUM</b> ETHICS STATEMENT AND INTRODUCTIONS – SECRETARY TROGDON, CHAIR	
<b>DISCUSSION SUMMARY</b>	Chairman Trogdon called the meeting to order and declared a quorum of eight voting members of the Board. Chairman Trogdon read the Ethics Statement and asked members of the Board to review and sign the statement provided.  Chairman Trogdon then asked everyone in the room to introduce themselves.
<b>ACTIONS TAKEN</b>	Information only/No action required.

<b>2. APPROVAL OF MARCH 3<sup>RD</sup>, 2017 MEETING MINUTES - SECRETARY TROGDON, CHAIR</b>	
<b>DISCUSSION SUMMARY</b>	Chairman Trogdon asked the Board Members to review the minutes. Chairman Trogdon stated if there are no additions or corrections to the meeting minutes he would accept a motion to approve the May 4, 2017 meeting minutes as provided.
<b>ACTIONS TAKEN</b>	Mr. Perry Safran made a motion to approve the May 4, 2017 meeting minutes. Mr. Jim Crawford seconded the motion.  Motion was approved unanimously.

<b>3. OPENING COMMENTS – SECRETARY TROGDON, CHAIR</b>	
<b>DISCUSSION</b>	<p>Chairman Trogdon asked that it be noted there was not a closed session for the last meeting. He reminded the board that his focus is on project completion. Chairman Trogdon announced 17% of the projects included in the TIP have been completed. He recognized three areas of improvement: accelerating project completion of projects in the TIP, managing cash flow and improve on-schedule delivery rate. He plans to work with the General Assembly on ideas on how we can finance and use some of our debt affordability. Doing this would add 50 to 60 projects to our current 513, not including bridges. Chairman Trogdon mentioned he would also like to focus on delivery of the division projects from beginning to completion in 2 years. He thanked the Turnpike Board for participating in the NCDOT Board Dinner.</p> <p>Chairman Trogdon recognized Rodger Rochelle and described his new role as Chief Engineer of Innovative Delivery for Turnpike Projects.</p>
<b>ACTIONS TAKEN</b>	Information only/No action required.

<b>4. FINANCE COMMITTEE MEETING REPORT – ROBB TEER, FINANCE COMMITTEE CHAIR</b>	
<b>DISCUSSION</b>	<p>Mr. Robb Teer provided an update of the April 13<sup>th</sup> meeting of the Finance Committee. He noted they were provided a debrief of the recent Triangle Expressway refunding to the Committee which is being presented today. Mr. Teer also made mention of the quick work of the staff on completion of the financing package. He said they also were given an overview of the scope of work and schedule for the review of the I-77 contract with examples to illustrate the concept of potential policy options.</p> <p>Mr. Teer announced that NCTA received an unsolicited proposal related to the potential refunding of certain Triangle Expressway Appropriation Bonds for savings. He has asked the team to review the proposal and report to the Finance Committee at the next meeting in June.</p>
<b>ACTIONS TAKEN</b>	Information only/No action required.

<b>5. OPERATIONS COMMITTEE MEETING REPORT – MONTELL IRVIN, OPERATIONS COMMITTEE CHAIR</b>	
<b>DISCUSSION</b>	<p>Mr. Montell Irvin thanked members of the Board for the opportunity to serve as the Chairman of the Operations Committee. He then recognized all the members of the committee. Mr. Irvin then gave the dates of each of the 3 meetings and the presentations given during those meetings. Mr. Irvin then announced that during the last 2 meetings the committee focused on the pricing of express lanes in preparation of developing a policy for setting toll rates on future express lanes. This policy, once complete, will be presented to the full Board for approval. Mr. Irvin commended the work of staff on the draft toll rate policy presented at the last meeting.</p>
<b>ACTIONS TAKEN</b>	Information only/No action required.

<b>6. 3<sup>RD</sup> QUARTER TRIANGLE EXPRESSWAY OPERATIONS UPDATE: OPERATIONS - ANDY LELEWSKI, P.E.</b>	
<b>DISCUSSION</b>	<p>Mr. Lelewski announced the Transaction Statistics for the 3<sup>rd</sup> Quarter covering January – March 2017. NCTA set an all-time record in March 2017 with 4.2 million transactions. For the quarter, transactions were up 6% at 4.5 million transactions processed. For the month of March, NCTA was at 59.6% for Quick Pass users. Mr. Lelewski showed a visual of Quick Pass users during the AM peak hour traffic showing the commuters are making use of the road. Mr. Lelewski announced NCTA sold over 285,000 transponders through the end of April. Year-to-date transponder sales are up 15% from the same time last year. Mr. Lelewski announced the new storefront greeter and described the role of the greeter.</p> <p>Mr. Perry Safran commented that it was a smart move to establish the new position and how it will improve service.</p> <p>Mr. Lelewski went on to describe the Community Outreach events NCTA has participated in or will be participating in.</p> <p>Chairman Trogdon asked if NCTA is doing anything with the employers along the expressway. Mr. Beau Memory said not at the moment, but NCTA currently is working to establish themselves in the community by participating in various events along the Expressway. After some of the technology is turned over, NCTA plans to revisit this.</p>
<b>ACTIONS TAKEN</b>	Information only/No action required.

<b>7. 3<sup>RD</sup> QUARTER TRIANGLE EXPRESSWAY OPERATIONS UPDATE: FINANCE – DAVID ROY</b>	
<b>DISCUSSION</b>	<p>Mr. David Roy showed the last 2 years of revenue data. Revenues have outpaced projections, achieved highest amount of revenue in the 3<sup>rd</sup> quarter with 11.4 million. Cash receipts have totaled 32.4 million dollars year to date and an increase of 36% over projections with a 22% increase over last year. Expenditures are 11.4 million at 4.5% lower than projections.</p>
<b>ACTIONS TAKEN</b>	Information only/No action required.

<b>8. 3<sup>RD</sup> QUARTER TRIANGLE EXPRESSWAY OPERATIONS UPDATE: MAINTENANCE – DENNIS JERNIGAN, P.E.</b>	
<b>DISCUSSION</b>	<p>Mr. Dennis Jernigan announced that Veridea Parkway opened on April 3. He reminded the Board that some improvements still are to be made. Bridge is expected to be complete in 4 weeks with total completion scheduled for July.</p> <p>NCTA processed just under 22,500 transactions in the first 28 days.</p>
<b>ACTIONS TAKEN</b>	Information only/No action required.

<b>9. 3<sup>RD</sup> QUARTER TRIANGLE EXPRESSWAY OPERATIONS UPDATE: VERIDEA PARKWAY CONSTRUCTION – DENNIS JERNIGAN, P.E.</b>	
<b>DISCUSSION</b>	<p>Mr. Jernigan displayed the mainline traffic statistics measuring year over year volume. Numbers show positive growth of 10% - 23%. Overall Roadway Maintenance Statistics exceeded expectations at 92.7. The four characteristics that did not meet our standards were fence, drainage structures, turf condition, and lighting. Mr. Jernigan then explained some of the reasons why lighting may be marked down. All deficiencies have been corrected and repaired or are in the process of being corrected or repaired.</p> <p>Mr. Jim Walker asked if the box on the lighting poles can be locked since that is one of the things that can downgrade the MRP for lighting. Mr. Jernigan responded that it can happen from someone not closing the door all the way or a mower causing damage.</p>
<b>ACTIONS TAKEN</b>	Information only/No action required.

<b>10. MONROE EXPRESSWAY PROJECT UPDATE – RICK BAUCOM, P.E.</b>	
<b>DISCUSSION</b>	<p>Mr. Baucom gave an overview of the Monroe Expressway noting that a phased site turnover had been added. He explained that the phased site turnover will allow Turnpike to get in earlier to get the sites set up for tolling. The first site will be available in May and the last site in September. Substantial completion is set for November 27, 2018 with Final Completion in May, 2019.</p> <p>Mr. Baucom provided pictures of the progress on Monroe Expressway.</p> <p>Mr. Montell Irvin questioned if Section 1 was scheduled to open with the entire project at the same time. Mr. Baucom answered that it will open at the same time.</p> <p>Mr. Robert Teer asked how long the elevated section was. Mr. Baucom explained that it was only a mile long but they had to go through a lengthy condemnation process with the right of way acquisition and there was overhead and underground utilities that had to be moved. These items should be moved in the next month or two so the contractor will have full access.</p> <p>Mr. Chuck Travis asked if the date of substantial completion listed as November 27, 2018 was the date it will be open. Mr. Baucom answered that the road will be open and generating revenue. Mr. Travis followed up with asking the difference between substantial completion and final completion. Mr. Baucom explained that the main road is open to traffic, there is still work being done on the intersecting roadways and completing the punch list. Mr. Travis then commended the size of the project.</p>
<b>ACTIONS TAKEN</b>	Information only/No action required.

<b>11. TRIANGLE EXPRESSWAY REFUNDING UPDATE – DAVID ROY</b>	
<b>DISCUSSION</b>	<p>Mr. David Roy reviewed the refinance of the 2017 bonds and the steps that were taken to accomplish. He then laid out the Plan of Finance describing what happened at the various stages. Mr. Roy displayed a table depicting the cost savings of 32.2 million that was saved with the refinance.</p>
<b>ACTIONS TAKEN</b>	Information only/No action required.

**12. PUBLIC-PRIVATE PARTNERSHIP REVIEW UPDATE – JIM TAYLOR, MERCATOR**

<b>DISCUSSION</b>	<p>Mr. Jim Taylor presented an overview of the analysis taking place on I-77. Mr. Taylor explained the factors of the review: risk assessment, public input and then generation of options. Mr. Taylor said the most heard concern was due to uncertainty. All comments will be posted online verbatim. During the presentation Mr. Taylor listed factors to be considered and next steps when considering the public's comments. He also stressed the goal is transparency.</p> <p>Mr. Perry Safran voiced that he was unsure if comments should be posted verbatim due to verbiage that may have been used. He also voiced that the review seems to be going well. Regarding the recent court decision from the Attorney General, does it affect the review? Mr. Taylor answered that is does not affect the review. There has been discussion on how the contract guides the NCTA in regards to public toll hearings. It is important to make sure that the roles and responsibilities of the public are clearly defined as well as NCTA's roles and responsibilities.</p> <p>Secretary Trogdon asks if the review is identifying questions that need answers. Mr. Taylor answered by saying the questions are being reviewed as they come in and if they do not relate to the report, they are being answered.</p> <p>Mayor Charles Travis asked what was happening to the letters that are being received by municipalities. He reinforced that the concern is tractor-trailers and their ingress/egress. This concern is time-sensitive, and Mayor Travis asked that it be moved to the top.</p>
<b>ACTIONS TAKEN</b>	Information only/No action required.

**13. ADJOURN**

<b>DISCUSSION</b>	Chairman Trogdon opened the floor for comments or new business. Mr. Memory commended his staff for the work that they do and that there is some paperwork that needs to be filled out regarding tax information that is associated with being a board member.
<b>ACTIONS TAKEN</b>	Chairman Trogdon requested a motion to adjourn. Motion made by Mayor Travis and second by Mr. Teer.