

1 19A NCAC 03B .0706 is proposed for readoption without substantive changes as follows:

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3 **19A NCAC 03B .0706 APPLICATION FOR THIRD PARTY TESTER CERTIFICATION**

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5 (a) Before any certificate is issued, an application shall be made in writing to the Division on a form prepared and
6 ~~furnished~~ emailed to the applicant by the Division. The application shall include the following:

- 7 (1) ~~The the~~ official name, address, and telephone number of the principal office or
8 ~~headquarters-headquarters~~;
- 9 (2) ~~Name-name~~, title, ~~address-address~~, and telephone number of the individual who has been designated
10 the applicant's contact ~~person-person~~;
- 11 (3) ~~Description-description~~ of the type of organization that is applying that can include a governmental
12 ~~(governmental-entirety, association, motor carrier, or educational institution)-institution~~, institution as well as the
13 length of time ~~they have~~ the organization has been in business in North Carolina, if
14 ~~applicable-applicable~~;
- 15 (4) ~~A a~~ description of the vehicle fleet owned or leased by the applicant, including a complete equipment
16 roster as listed for insurance ~~purposes-purposes~~;
- 17 (5) ~~The the~~ class of testing for which the applicant is ~~applying-applying~~;
- 18 (6) ~~The the~~ total number of North Carolina licensed drivers employed to operate commercial motor
19 vehicles, and the number of such drivers who are full-time, part-time, and ~~seasonal-seasonal~~;
- 20 (7) ~~Name-the name~~, driver's license number, social security ~~number-number~~, and home address of those
21 payroll ~~employee(s)-employees~~ who wish to be approved as Third Party ~~Examiners.Examiners~~;
- 22 (8) ~~Proof-proof~~ of the Third Party Tester meets the insurance requirements as stated in Rule .0714 (a) –
23 ~~(d)-(d)~~;
- 24 (9) ~~The the~~ address of each North Carolina location where the applicant intends to conduct the skills
25 tests as well as a description of the off-road facilities including a map, ~~drawing-drawing~~, or written
26 description of the road test route that will be used for the on-road portion of the skills ~~test-test~~; and
- 27 (b) ~~Educational Institutions must~~ educational institutions shall submit with their application a
28 description of their facilities, equipment and training curriculum. The number of applications for
29 the previous year and the percent graduated must also be included.

30 (c) An applicant for a certificate shall also execute an agreement form provided via email by the Division in which
31 the applicant agrees, at a minimum, to comply with the requirements and instructions of the Division for Third Party
32 Tester, including audit procedures, and agrees to hold the Division harmless from liability resulting from the Third
33 Party Tester's administration of its CDL Skills Test Program.

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35 *History Note:* Authority G.S. 20-37.22;
36 Eff. September 1, 1990;
37 Amended Eff. December 1, ~~1993~~-1993;

