

**MINUTES of the MEETING of the
NORTH CAROLINA BICYCLE COMMITTEE
NORTH CAROLINA DEPARTMENT OF TRANSPORTATION**

July 11, 2008

Conference Call

10:00 am to 11:30 am

Members Present

Jennifer Smith, Chair

Greg Loy

Dan Mikkelson

Dennis Rash

Members Absent

Hanna Cockburn

Claudia Nix

Pete Schubert

Staff Present

Tom Norman

Guests

Mary Meletiou, Bicycle and Pedestrian Program Manager, ITRE

ACTION ITEMS

- May 14, 2008 minutes approved – motion by Loy; seconded by Rash.

DISCUSSIONS, REPORTS and PLANNING SESSION

Welcome

Due to unexpected circumstances, the meeting was not held in Raleigh, as planned. A conference call was scheduled, instead. Chair Jennifer Smith welcomed the Committee and staff to the call. The Committee discussed how to move forward with the original planned agenda, which included presentations by several guests. The choices were to postpone the presentations until the regular September meeting or to find an interim date. It was decided that an interim date was more desirable. August 27th was identified as a date when many of the Committee members could attend. Norman will check on the availability of Victor Barbour and Don Voelker who were scheduled for the July meeting.

Approval of March 12, 2008 Minutes

Loy moved to approve the minutes: Rash seconded. The minutes were adopted unanimously.

Discussion of NCDOT Transformation

Norman provided an update on the work undertaken by Victor Barbour and the Planning Work

Stream team since the last meeting. The primary focus has been on the Transportation Planning Branch. The non-highway modes will be studied at a later date.

New SC Bicycle Legislation

This topic was postponed until the next meeting.

Project / Program Updates

Norman reported on the following projects and initiatives:

- The Share the Road Awareness phone surveys have been completed and the raw data has been compiled.
- The Law Enforcement Training Curriculum has been completed and Meletiou will participate in a “walk-through” to finalize the program on July 30.
- Old US 70 is progressing. McDowell County recognizes the economic development potential.
- The Chatham County portion of the ATT was bid out and received four bids, all below the engineer’s estimate. Construction will begin in September.
- Progress has been made on the Ocracoke bicycle facility project. Division 1 staff will advertise the project and oversee construction. The Park Service will take over maintenance.

Meletiou provided updates on various bicycle mapping projects.

- The Triangle Region on-line map base work has been completed and it is under review by partner agencies
- Agreements with sub-contractors have been executed and the Rowan County map production is finally underway
- Orange County has prepared an RFP to send to potential vendors to produce their map
- A field trip has been scheduled to review the recommended Scotland County bicycle routes

Committee Activity Reports

The Bicycle Committee members send in their activities via email for inclusion in the minutes.

Jennifer Smith

- Carteret Times interviewed J. Smith and others for an article regarding the increase in bicycling and bicycle safety.
- Attended the Pedestrian Safety Action Plan Workshop in Raleigh.
- The Eastern Carolina Injury Prevention Program was awarded a Safe Routes to School grant to improve walkability and bikability at C. M. Eppes Middle School.

Greg Loy

- Researched school siting and observed changes based on increased fuel costs
- Distributed Outer Banks Bicycle Maps
- Worked with the Kill Devil Hills Clerk to produce slap clasps and STR cards to raise awareness with law enforcement, bicycles and motorist
- Worked with the Kill Devil Hills Clerk on website postings for bicycle and pedestrian safety

Dan Mikkelson

- Participated on SRTS Grant Recommendation committee.

- Attended ITE workshop in Charlotte (emphasis on light-rail corridor transportation and land-use planning).
- Attended Faith and Environmental Stewardship Conference at Catawba College (among the participants, I was a moderate, rather than an extremist, relative to environmental stewardship).
- Attended Pedestrian Safety Action Plan workshop in Raleigh (our session identified coordination of Land-Use Planning and Transportation Planning as NCDOT's greatest policy need).

Other Business

There was no other business

Adjourn

The meeting was adjourned at 11:30 am. Mikkelson so moved; Loy seconded.

Bicycle Committee 2007 Goals

Goal 1: Improve bicycle planning and encourage multi-modal planning across the state

1. Expand and evaluate the Planning Grant Program
2. Develop a process to meet the planning needs of small communities
3. Support planning resources development by advocating for more funds and staff capacity
4. Mainstream bicycle planning through coordination and integration into all transportation planning processes

Goal 2: Improve Committee communication with constituents, Board of Transportation and DOT management

1. Engage advocacy groups and local and regional government agencies
2. Foster working relationship with Division Engineers, MPOs and RPOs
3. Develop presentation materials and seek opportunities to present at conferences and workshops
4. Develop interface with health community and economic development community
5. Support and interface with Healthy Environment Community Initiative

Goal 3: Initiate a comprehensive bicycle/motor vehicle ("Share the Road") awareness and education campaign

1. Conduct attitude survey
2. Develop a multi-year business plan and secure funding
3. Engage partners and resources to implement plan
4. Measure effectiveness