

**MINUTES**

**NORTH CAROLINA BICYCLE COMMITTEE  
NORTH CAROLINA DEPARTMENT OF TRANSPORTATION**

**July 1, 2009**

**Members Present**

**Jennifer Smith, Chair  
Hanna Cockburn  
Greg Loy  
Dan Mikkelson  
Claudia Nix  
Julie Woosley**

**Members Absent**

**Dennis Rash**

**Staff Present**

**Tom Norman**

## **ACTION ITEMS**

- May 13, 2009 minutes approved as amended – motion by Mikkelson; seconded by Nix. Passed unanimously.
- Endorsement of the Complete Streets Policy – Loy made a motion that, “The Committee endorses the NCDOT Complete Streets policy as submitted and supports the implementation of Complete Streets concepts in North Carolina.” Cockburn seconded; the motion passed unanimously.

## **DISCUSSIONS, REPORTS and PLANNING SESSION**

### **Welcome**

Committee Chair Smith called the meeting to order and welcomed the Committee members and staff.

### **Approval of May 13, 2009 Minutes**

Cockburn moved to approve the minutes; Nix seconded. The minutes were adopted unanimously, as amended.

### **Complete Streets Policy**

Norman distributed the draft NCDOT Complete Streets Policy and reported that he anticipates that the Board of Transportation (BOT) will approve the policy at their July 9th meeting. Once adopted, the Policy will be recognized as the way that NCDOT will guide its surface transportation projects. The Mainstreaming Policy adopted by the BOT in 2000 touched on these concepts. The next phase will be to develop Complete Streets planning and design guidelines. Loy made a motion that, “The Committee endorses the NCDOT Complete Streets policy as submitted and supports the implementation of Complete Streets concepts in North Carolina.” Cockburn seconded; the motion passed unanimously.

### **SPOT Update**

Norman reported that the SPOT office staff presented a workshop to the MPOs and municipalities to explain the on-line application process for requesting TIP projects. The Committee, some of whom attended the workshop, discussed issues related to this new process, including the extent to which it is highway-centric. It was noted that it is difficult to build a case for prioritizing bicycle and pedestrian projects. Cockburn reported that the MPO Association is sending a letter expressing concern for accommodating multi-modal transportation. She noted that the RPOs have written three letters to the SPOT office expressing their overall concerns. The Committee Chair appointed a sub-committee to draft a letter on behalf of the Committee outlining

concerns. A copy will be sent to Secretary Conti and other appropriate members of the NCDOT management team.

### **New NC Bicycle Legislation**

As a follow-up to discussion of the HB 1451 legislation at the previous Committee meeting, Cockburn contacted Representative Harrison, the sponsor of the bill to ask if she would be willing to meet with the Bicycle Committee to discuss some elements of the bill, as proposed. She indicated willingness to do so. The Committee members agreed to carefully review the legislation and identify concerns to be discussed at the next meeting. A meeting will then be scheduled with Representative Harrison.

### **Project / Program Updates**

Staff provided updates on the following projects:

- Stimulus projects
- the Carrboro project
- the SRTS infrastructure project awards
- the high-speed rail-trail

### **Committee Activity Reports**

The Bicycle Committee members send in their activities via email for inclusion in the minutes.

**Jennifer Smith**

**Hanna Cockburn**

**Greg Loy**

**Dan Mikkelson**

**Claudia Nix**

- Asheville held their first ride of silence on May 20<sup>th</sup> with about 20 people.
- Taught a Bike Commuting Clinic during the Mt. Sports Festival and had 7 participants.
- Held an evaluation meeting for this year's children's bike rodeos. We taught a total of 170 children this year in 7 events and got good feedback for improvements.
- Organized the rest stops for the BRBC Fletcher Flyer ride which is a fund raising event for the bike club and a national ride for the Lymphoma Society. There were 730 participants which was a record, last year we had 560 participants. The money raised by the club is split between the WNC Bicycle Dealers Association who does the rest stops. All profits go toward bicycle advocacy efforts between the two organizations.

- Had a recap meeting for our Strive Not to Drive Event and the Mayor of Asheville gave away the awards for Golden Sneaker, Golden Spoke, and Golden Wheel.
- The Buncombe County Greenway Commission took a trip to Greenville, SC to see their greenway system and hear about the challenges they had to overcome. Also held a RFP pre bid meeting for the proposed greenway which will connect the Point Lookout Trail in Ridgecrest and Old Fort to Asheville.
- Attended the League of American Bicyclist's Bike Education Conference in San Jose, Ca.
- Participated in the review of proposals for the SRTS non-infrastructure grants.
- There is a new bicycle advisory committee developing in Haywood County.

**Dennis Rash**

**Julie Woosley**

**Other Business**

The next meeting will be on September 9<sup>th</sup>.

**Adjourn**

The meeting was adjourned at 3:00 pm.

*Committee goals are attached to every set of minutes and are listed below.*

**2008 Bicycle Committee Goals**

Goal 1: Improve bicycle planning and encourage multi-modal planning across the state

1. Expand and evaluate the Planning Grant Program
2. Develop a process to meet the planning needs of small communities
3. Support planning resources development by advocating for additional future funds
4. Mainstream bicycle planning through coordination and integration into all transportation planning processes

Goal 2: Improve Committee communication with constituents, Board of Transportation and DOT management

1. Engage advocacy groups and local and regional government agencies
2. Foster working relationship with Division Engineers, MPOs and RPOs
3. Advocate with Board of Transportation members and members of the NCDOT Transformation team
4. Develop presentation materials and seek opportunities to present at conferences and workshops
5. Develop interface with health community and economic development community; support and interface with Healthy Environment Community Initiative

Goal 3: Initiate a comprehensive bicycle/motor vehicle (“Share the Road”) awareness and education campaign

1. Conduct attitude survey
2. Develop a multi-year business plan and secure funding
3. Engage partners and resources to implement plan
4. Measure effectiveness