



NORTH CAROLINA DIVISION OF MOTOR VEHICLES

LICENSE & THEFT STATION AND/OR TECHNICIAN VIOLATION HEARING REQUEST FORM

I, \_\_\_\_\_, request a hearing for one of the hearings below. Please check the hearing you are requesting.

- Station Violation Hearing
Technician Violation Hearing

In submitting this request, I understand that the entire hearing fee of \$200 must accompany this form for a hearing to be scheduled. A separate hearing fee must be paid for each type of hearing. Please see Admin Code 19A NCAC 03K .0101 for further information.

Please legibly write all the information below to assure proper processing of your hearing request.

Form with fields: OCA Number, Station Name, Station Number, Station Address, Mailing Address, Station Phone Number, Station Fax Number, Technician Name, Technician Number, Requestor Email Address, Technician Address, Technician Phone Number, Name, Address, and Phone Number of Attorney.

Signature: \_\_\_\_\_ Date \_\_\_\_\_

All Requests and Payments should be mailed to: Division of Motor Vehicles, Attn: Administrative Support Unit – L&T Hearings, 3127 Mail Service Center, Raleigh, NC 27697-3127. For questions, call 919-861-3509.

- \*Hearing requests may not be submitted to DMV Inspectors or at local DMV offices.
\*If a hearing is not requested within ten (10) calendar days of receipt of the Notice of Charges, the technician or station waives its right to a hearing and the applicable penalty delineated in North Carolina General Statute will be imposed.
\*Note: Hearing requests are not valid unless accompanied by \$200.00, paid by check or money order. A hearing will not be scheduled unless \$200 is sent with this form.
\*You may cancel your hearing at any time. Please review the cancellation request form for terms and conditions of partial refunds.