



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

JAMES H. TROGDON, III  
SECRETARY

January 22, 2020

**MEMORANDUM**

**TO:** All interested Commercial Driver Education School Instructor Candidates

**FROM:** Wendy Lee House, Program Assistant V  
School Bus and Traffic Safety

**SUBJECT:** 80-hour Basic Driver Education Instructor Course

To become a **Driver Education Instructor**, you must attend and satisfactorily pass the 80-hour Basic Driver Education Course (BDEC). The BDEC offerings are below:

Dates	Location	City
April 13-24, 2020	Huntersville DMV	Huntersville
May 11-22, 2020	West Raleigh DMV	Raleigh
June 15-26, 2020	Greensboro DMV	Greensboro
June 15-26, 2020	Pitt County Agriculture	Greenville
June 15-26, 2020	Western Piedmont CC	Morganton
July 27-August 07, 2020	Cumberland County	Fayetteville
July 13-24, 2020	Union County Professional Development Center	Monroe
July 20-31, 2020	Elkin DMV Building	Elkin
July 06-17, 2020	New Hanover County	Castle Hayne
August 10-21, 2020	Pitt County Agriculture Center	Greenville
October 05-16, 2020	West Raleigh DMV	Raleigh

**RENEWAL CREDIT CLASS ONLY**

*Mailing Address:*  
NC DEPARTMENT OF TRANSPORTATION  
Office of School Bus Traffic Safety & Training  
3117 Mail Service Center |  
Raleigh, NC 27697-3117

*Telephone:* 919 861-3109  
*Fax:* (919) 715--3306  
*Customer Service:* 1-877-368-4968

*Location:*  
1100 NEW BERN AVENUE  
RALEIGH, NC 27697

*Website:* www.ncdot.gov

**This is for driver education instructor's that are currently teaching driver's education.  
This class is for renewal credits only.**

<b>October 19-23, 2020</b>	<b>Huntersville DMV</b>	<b>Huntersville</b>
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If you are interested in attending any of the classes send an email to [whouse@ncdot.gov](mailto:whouse@ncdot.gov) with attendee's name, address, NC Driver License number, and which class they would like to attend. They will be added to the mailing list for that class. Approximately 6-8 weeks prior to the class you will receive, via email, an information packet and application to be fully completed and returned. The application will need to be returned with the \$250.00 class fee (check or money order). The completed application and fee must be received at least ten (10) business days prior to first day of class. Classes are filled on a first paid, first served basis and class size is limited to maximum of twenty students and minimum of six.

To take the driver education instructor course for a renewal credit (one week) the cost of the class is \$125.00. The driver education instructor's will receive 40 hours of renewal credits towards their 64-credit hour requirement.

The qualifications are as follows:

- Have at least four years' experience as a licensed operator of a motor vehicle.
- Have not been convicted of a felony or convicted of a misdemeanor in the ten years immediately preceding the date of application.
- Not have had a revocation or suspension of driver license in the five years immediately preceding the date of application.
- Have graduated from high school or hold a high school equivalency certificate.
- Not have had convictions for moving violations totaling five or more Driving Record points in the three years preceding the date of application.

For other questions regarding the BDEC contact Wendy House at [whouse@ncdot.gov](mailto:whouse@ncdot.gov) or 919-861-3109.