

**Governor's Logistics Task Force
Regional Hub Design Subcommittee Meeting
NC Department of Transportation
Raleigh, NC
August 3, 2011**

Minutes

Chairman John Atkins called the meeting to order at 10:02 a.m.

Additional subcommittee members participating via telephone were Tom Eagar, David Congdon, David Willauer, Joe Stephens, and Dan Danieley.

Additional participants included Seth Palmer, Larry Goode, Bob Foyle, Tom Bradshaw, David Hauser, Stephanie Ayers, and Charlie Diehl.

Upon a motion by Tom Eagar and a second by David Willauer, the minutes for the July 22nd meeting were unanimously approved.

Chairman Atkins expressed gratitude for the written comments that were submitted by David Congdon, Tom Eagar, and David Willauer on the Executive Summary and the Conclusions/Recommendations sections of the Master Report for the draft Seven Portals Study. Mr. Congdon advised the subcommittee that since the last meeting he has developed some additional comments for consideration specific to the Piedmont Triad Regional Report within the draft Study, and that he will share those with the research team. Chairman Atkins asked that they also be sent to staff person Charlie Diehl so that those comments can be distributed and considered by the full subcommittee.

The content of each of the sets of comments were discussed, and Bob Foyle and Larry Goode of the Seven Portals Study were engaged regarding incorporation of the comments. In addition to having the written comments, the team heard and participated in the discussions, and will have a recording of all of the conversation in the meeting in order to fully receive input from the subcommittee members.

Discussion was held regarding whether it would be appropriate to make specific site recommendations within the Seven Portals Study. Chairman Atkins commented on the direction given to the Study team, and also the charge of the subcommittee. The charge to the Regional Hub Design Subcommittee did not include making specific site recommendations.

There was discussion as to whether all seven regions are appropriate for portals. Potential prioritization and the relevance of airport access to potential portal sites were also discussed.

The research team was asked to incorporate the recommendations/discussions of the subcommittee, industry sectors, regional contacts, etc., as appropriate into the Seven Portals Study Executive Summary and Conclusions/Recommendations sections of the Master Report, and get the updates to Charlie Diehl for distribution to the subcommittee. Another conference call meeting to discuss those updates will be held if necessary.

The meeting was adjourned at 11:26 a.m.