



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

MICHAEL F. EASLEY  
GOVERNOR

DIVISION OF MOTOR VEHICLES

LYNDO TIPPETT  
SECRETARY

January 5, 2006

**Memorandum**

To: All North Carolina Law Enforcement Agencies

From: George Tatum   
Commissioner

Subject: Vehicle Registration Services Form DL-53A Acknowledgment and/or  
Receipt for Surrender of North Carolina Driver License/Registration Plate

House Bill 1404, an act to authorize law enforcement officers to serve process and revocation orders for North Carolina Division of Motor Vehicles, became effective December 1, 2005.

When law enforcement officers or their assigned telecommunications center enter a license plate or drivers license number into the DCI System (Division of Criminal Information) and the Driver License or License Plate is determined to be suspended, revoked or inactive, the DCI system will display "**Pickup Driver License**" and/or "**Pickup Registration Plate**". (See attached example)

Please follow these steps when an officer picks up a **Driver License**:

- Complete the Form DL-53A
- Provide customer with the pink copy
- Maintain white copy for your records/court disposition
- Forward yellow copy bi-weekly with license attached (unless needed for a pending criminal proceeding) to the Division of Motor Vehicles to the address below:

NCDOT General Services  
3120 Mail Service Center  
Raleigh, North Carolina 27699-3120  
Attention: Eula Williams

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- Please follow these steps when an officer picks up a **Registration Plate**:
  - Complete the Form DL-53A
  - Provide customer with the pink copy
  - Maintain white copy for your records/court disposition
  - Secure yellow copy to the plate
  - Over DCI submit TSEZ (NCGS 20-45)
  - Unless needed for a pending criminal proceeding, take seized Registration Plate to a local Driver License Office and leave with an examiner.
  
- Please follow these steps when an officer picks up both a **Driver License and Registration Plate**:
  - Secure yellow copy to both driver license and registration plate
  - Take seized registration plate and driver license to a local Driver License Office and leave with an examiner unless needed for a pending criminal proceeding.

You may continue to use your current stock of DL 53A. If using the old form, under the fourth box, please write in "Plate Revoked" and enter the plate number being picked up. We have included copies of the revised (DL-53A Form) for your convenience. A supply of forms may be obtained by faxing a completed copy of the enclosed requisition form to 919-733-4059.

If you have questions concerning this matter, please call 919-861-3588 for Registration Plate Pick Up inquires and for Driver License Pick Up inquires call 919-861-3800. Thank you in advance for your assistance and cooperation.

GT:df

Enclosures

- DL53A Form
- Pick-Up License/Plate Instructions
- DL 53A Requisition Form
- Screen Print of DCL Seize Tag/Message Display

Cc: Wayne Hurder  
Marc Nichols  
Brenda Freeman  
Tony Spence

**LAW ENFORCEMENT**

**ACKNOWLEDGEMENT AND/OR RECEIPT  
FOR SURRENDER OF NORTH CAROLINA  
LICENSE/REGISTRATION PLATE**

G.S. 20-7.2; 20-24; 20-24.1; 20-45

County

Name of Defendant

Driver's License No.	Issue Date	State
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**ACKNOWLEDGEMENT**

I understand that my driver's license(s) and or registration plate is suspended or revoked as of the date of this receipt, and I also understand that the law forbids me to drive a motor vehicle upon the highways while my license is suspended or revoked. I have read and understand the contents of this document and do hereby acknowledge receipt of a copy.

Date	Signature of Defendant
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**Acknowledgement Status (Check One)**

- 1 - N.C. License Surrendered/Out of State License Acknowledged (*Do not accept out of state license*)
- 2 - Limited Driving Privilege Surrendered
- 3 - Lost License
- 4 - No License
- 5 - License Plate Revoked \_\_\_\_\_

**NOTE:** Obtain defendant's signature whenever the defendant surrenders a license, registration plate or a limited privilege as a result of a suspension, or acknowledges out of state license or absence of privilege and revocation effective this date.

The acknowledgement above was received on the date above and delivered to DMV.

LEO Signature	Date
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**White Copy - LEO      Yellow Copy - DMV**  
**Pink Copy - Customer**

# **PICK-UP LICENSE/PLATE INSTRUCTIONS**

## **\*(DL53A FORM)**

**A. When the law enforcement officer enters a Driver License number into the DCI system and determines the license is revoked or inactive the system will display “Pickup Driver License/Registration Plate”.**

**B. Check the block:**

**#1 When a North Carolina license is picked up.  
Do not accept an “Out of State” license.**

**#2 If a Limited Privilege is surrender to law enforcement.**

**#3 If the person indicates his/her license is lost.**

**#4 If the person does not have a license to turn-in.**

**#5 If the Registration Plate is picked up.**

**C. White copy is kept by the law enforcement officer.**

- **Yellow copy is to be mailed to the Division of Motor Vehicle to the attention of Eula Williams, Information Processing Unit.**
- **When the officers pick up the Driver License:**
  - Complete the Form DL-53A
  - Provide customer with the pink copy
  - Maintain white copy for your records/court disposition
  - Forward yellow copy bi-weekly with license attached to the Division of Motor Vehicles at the address below:

NCDOT General Services  
3120 Mail Service Center  
Raleigh, North Carolina 27699-3120  
Attention: Eula Williams

- **When the officers pick the Registration Plate:**
  - Complete the Form DL-53A
  - Provide customer with the pink copy
  - Maintain white copy for your records/court disposition
  - Secure yellow copy to the plate
  - Over DCI submit TSEZ (NCGS 20-45)
  - Take seized Registration Plate to a local Driver License Office and leave with an examiner

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- When the officers pick up both **Driver License** and **Registration Plate**:
  - Secure yellow copy to both License and Registration Plate
  - Take seized Registration Plate and Driver License to a local Driver License Office and leave with an examiner
  
- D. Please make sure the DL53A is dated the date that the Driver License/Registration Plate is picked up by the Law Enforcement Officer (LEO).**
  
- E. When submitting a Driver License, make sure it is a license and not an I. D. Card, unless determined that it is fraud. If fraud write this on the DL53A.**

NORTH CAROLINA DEPARTMENT OF TRANSPORTATION  
DIVISION OF MOTOR VEHICLES  
DRIVER AND VEHICLE SERVICES  
Fax: 919-733-4059

**Acknowledgement And/Or Receipt  
For Surrender of North Carolina License/Registration Plate  
Form DL-53A**

**Requisition Form**

Requests to reorder Form DL-53A may be faxed to the fax number above or may be mailed to:

NCDOT General Services  
3181 Mail Service Center  
Raleigh, North Carolina 27699-3181

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Print or Type

Name of Law Enforcement Agency: \_\_\_\_\_

Name of Requestor: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

Phone #: ( ) \_\_\_\_\_

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Please send \_\_\_\_\_ number of Form DL-53A

Signature \_\_\_\_\_ Date: \_\_\_\_\_

**Omnix Force**

File Forms Edit Comm. Options Tools Windows Links Help

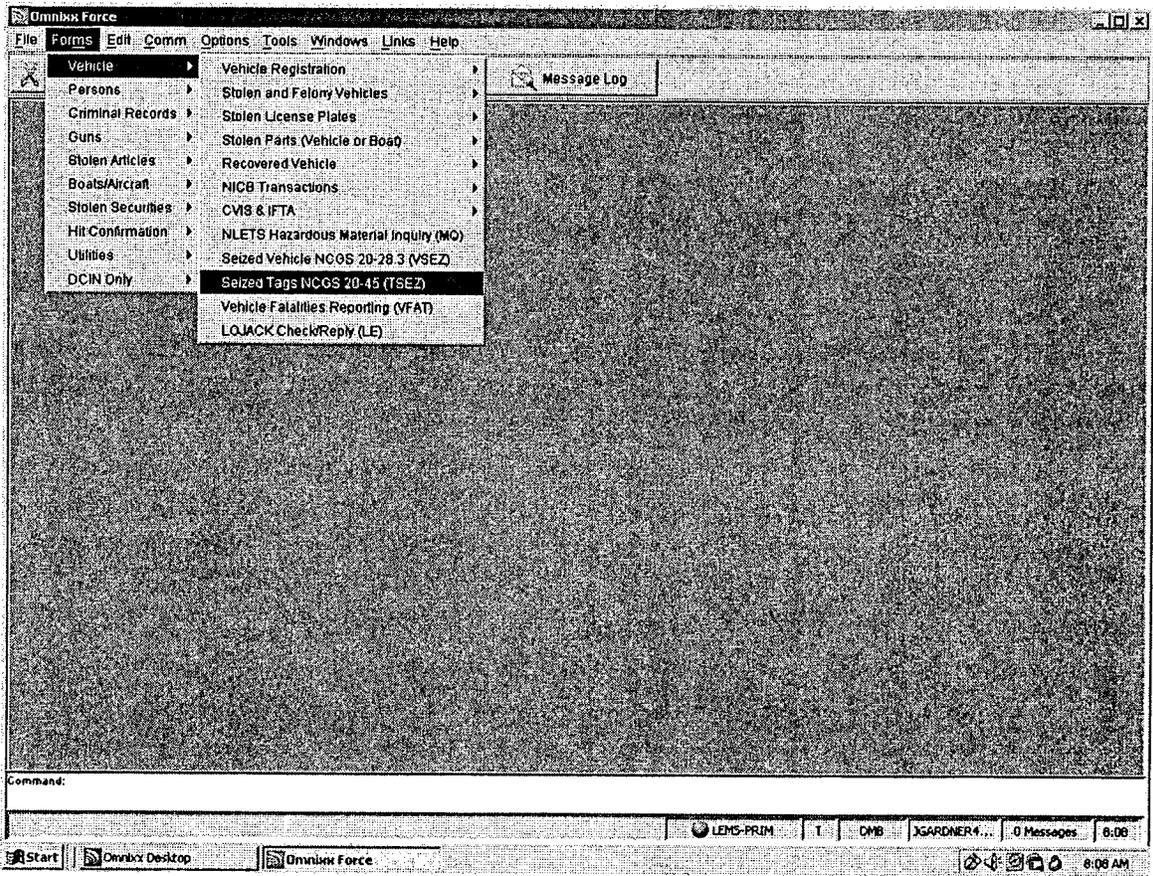
- Vehicle
  - Vehicle Registration
  - Stolen and Felony Vehicles
  - Stolen License Plates
  - Stolen Parts (Vehicle or Boat)
  - Recovered Vehicle
  - NICB Transactions
  - CVIS & IFTA
  - NLETS Hazardous Material Inquiry (MO)
  - Seized Vehicle NCGS 20-28.3 (VSEZ)
  - Seized Tags NCGS 20-45 (TSEZ)
  - Vehicle Fatalities Reporting (VFAT)
  - LOJACK CheckReply (LE)
- Persons
- Criminal Records
- Guns
- Stolen Articles
- Boats/Aircraft
- Stolen Securities
- Hit Confirmation
- Utilities
- DCIN Only

Message Log

Command:

LEMO-PRIM T DMB JGARDNER4... 0 Messages 8:07

Start Omnix Desktop Login - M... Omnix Desktop Omnix Force 8:07 AM



**SEIZED TAGS NCGS 20-45 (TSEZ)**

**PLATE DATA**

Plate Number	ABC123		
Date Plate Seized	12/08/05	Time Plate Seized	0803AM
Name of Person Plate Seized From	JOHN DOE		
County of Seizure	WAKE		

**AGENCY DATA**

Seizing Officer	SHERIFF ANDY TAYLOR
Department or Agency	MAYBERRY SHERIFF'S OFFICE
Agency Address	100 MAIN ST. MAYBERRY, NC
Telephone No	123-123-1111

**NOTICE:**

Pursuant to GS 20-45 this message should be transmitted within 48 hours of the seizure. Also, DMV form DL-53A must be completed and yellow copy delivered with seized plate to your nearest NC Drivers License Office. Any questions please call 919-861-3185.