

2012 to 2013 Available Apprenticeships

Research Triangle Regional Public Transportation Authority

Location: 4600 Emperor Blvd. Durham

Academic Majors Desired: Urban and Regional Planning; Public Administration; Transportation and/or Occupational Safety

Description: The apprentice will assist with developing critical customer expectations through analyzing complaints and commendations. He/she will lead a vehicle satisfaction analysis that identifies customer values measured by importance and satisfaction. The apprentice will work with safety and training personnel to design an emergency evacuation plan that minimizes service disruption and ensures service continuity by relocating the transfer center in cases of terrorism or natural disasters.

Chapel Hill Transit (CHT)

Location: 405 Martin Luther King Jr. Blvd. Chapel Hill

Academic Majors Desired: Public Administration; Geography (GIS); Transportation Planning; Transportation; Computer Science

Description: The apprentice will develop standards for CHT that will be used to measure performance and guide management decisions on the allocation of resources. The apprentice will develop system performance standards based on existing CHT standards and external research of transit industry standards. After completing the initial research, the apprentice will develop a monthly performance measuring and reporting system to inform both the Operations Management and Partner's Committee of system performance.

City of Greensboro/Greensboro Transit Authority (GTA)

Location: 223 W. Meadowview Drive Greensboro

Academic Majors Desired: Business Management; Public Administration; Transportation; Planning; Marketing/Communications

Description: The apprentice will oversee the implementation of GTA's new services request process to include conducting feasibility, public participation, and complete the appropriate approvals from governing bodies. The apprentice will research and identify new funding sources to support GTA's budget shortfalls. The apprentice will conduct evaluation of the GTA's passenger amenities program.

City of Concord for Concord Kannapolis Area Transit

Location: 3600 South Ridge Avenue Concord

Academic Majors Desired: Any Public Transit specific majors

Description: The apprentice will gather customer satisfaction surveys, demographic data collection, ridership counts and trend analysis of all data. The apprentice will analyze bus stop usage and infrastructure of all 246 bus stops to better develop Kannapolis Area Transit bus amenity enhancement plans for the next several years, including the need for and practicality of installing benches, trash cans and shelters. The apprentice will research grant opportunities and assist with preparation of grant applications. The apprentice will conduct community outreach, including enhancing the bus stop schedule delivery database, assisting and participating in outreach activities ranging from riding the bus to participation in community and special events with the local transit providers.

City of Charlotte/ Charlotte Area Transit System

Location: 600 East 4th Street, 9th Floor, Charlotte

Academic Majors Desired: Business Administration; Public Administration; Accounting; Statistics; Finance

Description: The apprentice will assist Finance staff in auditing grant related project budgets and workbooks for inconsistencies. The apprentice will assist other Finance staff with efficient and effective service delivery; collection and generation of data pertaining to capital and operating budget; and utilize statistical analysis techniques to prepare and present written reports and recommendations to CATS Management. The apprentice will be responsible for assisting staff in the development and preparation of an inventory materials management system and completion of a report detailing the importance of an Inventory Management System that includes all fixed assets for all CATS divisions.

Piedmont Authority for Regional Transportation (PART)

Location: 7800 Airport Center Drive, Greensboro, NC 27409

Academic Majors Desired: Economics and Accounting

Description: The apprentice will focus primarily on state and federal compliance in relationship to the National Transit Database (NTD) data compilation, passenger tracking and reporting. The apprentice will assist PART management in developing a reporting database to compile operational data for NTD, and assist in meeting contractual requirements associated with Disadvantaged Business Enterprises (DBE), Title VI, and Equal Employment Opportunity (EEO) within the financial department. In addition, the apprentice will assist in the annual year-end financial report, assist the financial department with long term grant reporting and tracking.

Durham Area Transit Authority

Location: 1907 Fay Street, Durham NC 27704

Academic Majors Desired: Public Administration; Transportation Planning; Accounting and Finance

Description: The apprentice will review activities performed by Triangle Transit (TT), including service changes, designing better service for Durham and the marketing of the services to the general public. The apprentice would work collaboratively with TT staff in understanding proposals suggested by TT and would, in turn, discuss those proposals with DATA staff and city officials when needed. The apprentice would attend all service review meetings held internally by TT staff and participate in all public meetings aimed at educating the public about proposed service changes.