2010 Regional Feasibility Study
Timeline of Activities for Completion of Study

Step	Primary Tasks	Timeline in Weeks																Result
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	
	Submit Initiation memorandum and e-mail to transit systems																	Memo and email submitted by PTD
	1st Steering Committee Meeting	★																Present approach to the planning study and solicit input
1	**Analyze each system's services, functions, positions and personnel**	↔	↔															Overview of transit system's organizational structures
2	**Assess opportunities for regionalization of services**	↔	↔	↔	↔	↔												Evaluation of transit opportunities
	Public Satisfaction and Community Needs Survey	↔	↔	↔	↔													Needs assessment
	Stakeholder Interviews	↔	↔	↔	↔	↔												Stakeholder input
	Technical Memorandum #1					▲												Summarize Steps 1 & 2
	Status Report Due					◆												LSA progress report
	2nd Steering Committee Meeting						★											Evaluation of interviews and surveys and Technical Memorandum #1
3	**Identify new lead transportation agency alternatives**						↔	↔	↔									Regionalization alternatives assessment
4	**Assess Governance and Funding**						↔	↔	↔									Assess oversight and funding
	Technical Memorandum #2									▲								Summarize Steps 3 & 4
	Status Report Due									◆								LSA progress report
	3rd Steering Committee Meeting									★								Present information included in Technical Memorandum #2
5	**Determination of Participation**										↔	↔						Draft Executive Summary
	Executive Summary Submittal												▲					Executive Summary submittal
	Status Report Due												◆					LSA progress report
	Informational Meeting													★				Informational meeting
	4th Steering Committee Meeting															★		Presentation of the Draft Study
6	**Final Feasibility Study**																▲	Final Deliverable

↔ *Timeline in Weeks*

✦ *Twice Yearly Submittal*

★ *Steering Committee Mtg.*

▲ *Deliverable*

◆ *Status Report Due*