

# Workshop Comments Matrix – Final Summary

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## Matrix Format

Meeting summaries were written for each focus group workshop and provided to OEQ staff. The OEQ staff will be sharing these summaries with the workshop participants and placing the summaries on the web. Comments from all the workshops were placed in a single spreadsheet. Obvious duplicate comments were deleted. Each comment was assigned to 3 main categories. The comments were associated with the applicable framework piece (A to H). The spreadsheet distinguishes between actions already being done by DOT (A), comments or observations (C), and suggested actions (S). In addition, each comment was associated with one of the following themes:

1. Training and Education
2. External Communication
3. Contractors
4. Bid Process
5. Tracking and Measuring
6. Monitoring (inspections and sampling)
7. Missing Theme or Topic
8. Guidance Materials
9. Resources
10. Project Delivery Timeline
11. Cost Effectiveness
12. EMP Focus Suggestions
13. Proactive Approaches and Solutions
14. Sustainability
15. Compliance
16. Safety
17. Internal Communication
18. Standard Business Practices
19. Future Issues

## EMP framework objectives that received the most discussion (Out of a total of 1011):

1. A - Compliance with Stewardship Policy , 200 comments
2. E - Water Quality Management , 144 comments
3. H – EMP implementation, 126 comments
4. C - Sustainability, 123 comments

## Actions being implemented by DOT –Organized by framework objective:

1. A - Compliance with Stewardship Policy , 103 actions
2. E - Water Quality Management , 75 actions
3. C - Sustainability, 70 actions
4. D – Air Quality Management, 53 actions
5. F – Land Resource Management, 39 actions
6. B – DOT and Contractor Compliance, 38 actions
7. G – Project Delivery, 16 actions
8. H – EMP implementation, 13 actions

**Top ten themes most frequently addressed at the workshops:**

1. (2) External Communication, 150 comments
2. (17) Internal Communication, 104 comments
3. (18) Standard Business Practices, 101 comments
4. (5) Tracking and Measuring, 100 comments
5. (12) EMP Focus Suggestions, 88 comments
6. (1) Training and Education, 78 comments
7. (14) Sustainability, 67 comments
8. (11) Cost Effectiveness, 49 comments
9. (3) Contractors, 47 comments
10. (9) Resources, 39 comments