

North Carolina Turnpike Authority Board Meeting
April 8, 2004
Transportation Building, Room 150
Raleigh, North Carolina

Chairman Lyndo Tippet called the meeting to order at 12:30 in Room 150 of the Transportation Building in Raleigh, North Carolina. Chairman Tippet read the Ethics Statement. He then introduced new Board Member Anthony Fox from Charlotte. Judge Robin Hudson swore in Mr. Fox. Chairman Tippet welcomed everyone to the meeting and asked attendees to introduce themselves. Board Member Bob Spencer was absent due to a business conflict. All other members were present.

Board Member Perry Safran made a motion to recommend approval of the March 18, 2004 minutes as presented. The motion was second by Board Member Robb Teer. The minutes were approved as presented.

Chairman Tippet thanked Lanny Wilson for hosting the March meeting in Wilmington.

Board Member John Culbertson extended an invitation for the Turnpike Authority Board to meeting in Monroe on August 12. This will be an opportunity for public input to hear from the community on potential toll projects in their area. Mr. Culbertson will have more information at the next meeting of the Board on the August meeting.

Board Members Perry Safran and Robb Teer extended an invitation to members of the Authority and their guests to a reception from 5:30 to 8:00 P.M. at the Cardinal Club in Raleigh on the evening of June 9, 2004. On the morning of June 10, the Authority will meet at Sigma Xi in the Research Triangle Park at 8:00 for breakfast for the Authority and Staff. The Authority Board Meeting will begin at 8:30 A.M. Public input will begin at 10:00 a.m. on the Triangle Parkway.

Scott Blevins of the Design Services Unit gave a presentation on the process the NCDOT follows for securing professional engineering services.

Chairman Tippet called for Committee reports:

Jeff Roerden reviewed the issues discussed by the Executive Committee, including a preliminary timeline for the work tasks to be accomplished. The Committee asked Mr. Roerden to rework the time line to advance certain target completion dates. The Committee plans to advertise for the Executive Director position soon after the June meeting of the Authority. Chairman Tippet plans to meet with Dye Management and report to the Authority at the May meeting.

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Board Member Alan Dameron reported for the Personnel / Staffing Committee. Mr. Dameron will send out a revised job description for the Executive Director to all Authority members asking for their comments and to be returned to Herb Henderson, Director of Personnel by April 16. Comments will be incorporated into a final job description to be distributed to the full Authority Board members at the May meeting for their review and consideration. Herb Henderson, NCDOT Director of Personnel, and Dan Domico, Manager of the Position Management Unit, will report on a pay range for the Executive Director at the May meeting.

Board Member John Culbertson reported on progress from the Plans and Programs Committee. At the May meeting they plan to have a draft Request For Proposals and deliver to engineering firms by the June 10 meeting. They plan to create a short list of firms, interview and would like to make a decision on the firm by July or August. It may be September 9 meeting before a decision can be made. They will establish selection criteria and Mr. Calvin Leggett, NCDOT Program Development Branch Manager, will evaluate candidate projects through an economic model he had developed.

Board Member Perry Safran reported that the Finance Committee was given a current state of affairs for the budget by Mark Foster, Chief Financial Officer for NCDOT. The Finance Committee asked Mr. Foster to distribute the proposed budget 5-year plan to the Authority Board Members at the May meeting for their review and consideration.

Notes from the Committee sessions regarding work tasks and target completion dates are attached.

November 9 was scheduled as the November meeting date.

Chairman Tippet announced that the Executive Committee would meet on the afternoon before the next Authority Board meeting.

The meeting was adjourned at 1:50 p.m.

Minutes prepared by: Alice Murphy