



MEETING MINUTES
NORTH CAROLINA TURNPIKE AUTHORITY BOARD OF DIRECTORS

DATE: 09/04/14 TIME: 10:30 a.m. LOCATION: NCTA Main Conference Room

MEMBERS PRESENT	Chair Anthony Tata, Jim Crawford, Jake Alexander, Robert Teer, Scott Aman, Robert Clay, John Collett, Charles Travis
MEMBERS PRESENT VIA PHONE	n/a
MEMBERS ABSENT	Perry Safian

AGENDA TOPICS

1. WELCOME / OPENING COMMENTS / DECLARATION OF QUORUM – CHAIR ANTHONY TATA	
DISCUSSION SUMMARY	Chair Anthony Tata called the meeting to order. Chair Anthony Tata welcomed Mayor Charles Travis to the NCTA Board. Chair Anthony Tata recognized all Board Members in attendance and declared a quorum. Chair Anthony Tata also recognized Executive Staff members in attendance: Nick Tennyson, Ann Dishong, Keith Weatherly, David Tyeryar and Clayton Somers.
ACTIONS TAKEN	

2. ETHICS STATEMENT – CHAIR ANTHONY TATA	
DISCUSSION SUMMARY	Chair Anthony Tata read the Ethics Statement and asked the Board members to review and sign the statement provided.
ACTIONS TAKEN	

3. APPROVAL OF JUNE 5, 2014 MINUTES – CHAIR ANTHONY TATA	
DISCUSSION SUMMARY	Chair Anthony Tata opened for discussion and approval.
ACTIONS TAKEN	Motion to approve made by Robert Teer and motion was seconded by Scott Aman – Motion

	was approved unanimously.
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4. LEGISLATIVE BUDGET UPDATE – DEPUTY SECRETARY KEITH WEATHERLY	
DISCUSSION SUMMARY	Mr. Weatherly provided a legislative update of items during the Short Session and shared that 22 items were proposed during Short Session and 21 items were adopted into law. Deputy Secretary Weatherly provided a breakdown of the bills. He also elaborated on HB 1025 and HB 1072. He then addressed NCTA's items that were included in HB 1025 regarding the timing of the Annual Report and Audit Report now due in October each year, and which will be prepared for the fiscal year that just ended. Previously, the Annual Report was prepared on a calendar year basis. The overdue collections process can now be done in-house without the Attorney General's Office involvement. The long session will convene in January and NCTA will be working on items to be introduced during this session.
ACTIONS TAKEN	

5. 2014 SECOND QUARTER UPDATE TRIEX OPERATIONS – DIRECTOR OF TOLL ROAD OPERATIONS ANDY LELEWSKI	
DISCUSSION SUMMARY	Mr. Lelewski provided traffic operation statistics for Fiscal Years 2013 and 2014. He also provided quarterly statistics for the April through June time period. Presentation included charts reflecting statistics for mainline and ramp traffic, toll system, toll zone, traffic management center, and roadway maintenance evaluation. Board Member Robert Teer inquired if the maintenance ratings reflected the erosion conditions along Kit Creek Road. Mr. Lelewski stated that he would check into that specific situation and provide that information to Board Member Teer.
ACTIONS TAKEN	

6. 2014 SECOND QUARTER UPDATE TRIEX FINANCIALS – DIRECTOR OF FINANCE AND BUDGET DAVID ROY	
DISCUSSION	Mr. Roy provided revenue and expense statistics for Fiscal Years 2013 and 2014, including toll revenue forecast versus actual and projected operating expenditures versus actual. Fiscal Year 2014 revenues, reported on a cash basis, exceeded projections by approximately 12% and project to date revenues have exceeded projections by approximately 19%. Board Member Collett asked if we were meeting our required obligations to the lenders. Mr. Roy stated that we were now and are projected to continue meeting all such obligations.
ACTIONS TAKEN	

7. COLLECTIONS PROGRAM UPDATE – DIRECTOR OF CUSTOMER SERVICE MICHELLE MUIR

DISCUSSION	<p>M s.Muir introduced Customer Service Center's new employee, Dan Spuller. M s.Muir provided a collections program update of activities since June 2014 to include technical issues related to DMV hold placements, hold releases and HB 1133 regarding NC Attorney General's Office involvement with collections. Provided information on the DMV Hold Process since implementation began in July.</p> <p>Board Member Clay asked if a person in DMV hold status can make their toll payment at DMV. Ms. Muir stated that a person could call the Customer Service Center from the DMV and satisfy the toll over the phone to have the hold removed at that time. Board Member Teer stated that online the "hold" is shown but the outstanding amount is not shown. Mr. Somers stated that staff would investigate opportunities for business efficiencies between NCTA and DMV.</p>
ACTIONS TAKEN	

8. APPROVAL OF ALLOCATION CERTIFICATE FOR TRÉX BONDS – EXECUTIVE DIRECTOR CLAYTON SOMERS	
DISCUSSION	<p>Mr. Somers provided background information on the process and the proposed uses of the remaining TrÉx bond proceeds. He presented the Allocation Certificate for TrÉx Bonds for discussion by the Board.</p>
ACTIONS TAKEN	<p>Motion to approve made by Robert Teer and motion was seconded by Jim Crawford – Motion was approved unanimously.</p>

9. SUMMARY	
DISCUSSION	<p>Chair Anthony Tata thanked staff and Board and announced the next Turnpike Board meeting will be held December 4, 2014.</p>
ACTIONS TAKEN	<p>Motion to adjourn made by Jake Alexander and motion was seconded by Robert Teer – Motion was approved unanimously. The meeting was adjourned at 11:45am.</p>